#### THIS CIRCULAR IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION

If you are in any doubt about this circular or as to the action to be taken, you should consult your stockbroker or other registered dealer in securities, bank manager, solicitor, professional accountant or other professional adviser.

If you have sold or transferred all your shares in Beijing Jingneng Clean Energy Co., Limited, you should at once hand this circular together with the enclosed proxy form to the purchaser or transferee or to the bank, stockbroker or other agent through whom the sale or transfer was effected for transmission to the purchaser or transferee.

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## Beijing Jingneng Clean Energy Co., Limited 北京京能清潔能源電力股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 00579)

# PROPOSED RE-ELECTION AND ELECTION OF DIRECTORS IN THE FIFTH SESSION PROPOSED RE-ELECTION OF SHAREHOLDER REPRESENTATIVE SUPERVISORS IN THE FIFTH SESSION AND

#### NOTICE OF THE FIRST EXTRAORDINARY GENERAL MEETING OF 2023

A letter from the Board of Directors is set out on pages 3 to 8 of this circular.

A notice convening the EGM to be held at Meeting Room 802, 8th Floor, No. 6 Xibahe Road, Chaoyang District, Beijing, the PRC on Tuesday, 29 August 2023 at 9:30 a.m. is set out on pages 18 to 20 of this circular. A proxy form for use at the EGM is enclosed with the circular and was also published on the website of the Hong Kong Stock Exchange (http://www.hkexnews.hk). Whether or not you are able to attend the EGM, you are requested to complete and return the proxy form in accordance with the instructions printed thereon not less than 24 hours before the time fixed for holding the EGM (i.e., no later than 9:30 a.m. on Monday, 28 August 2023) or any adjournment thereof (as the case may be).

Completion and return of the form of proxy will not preclude you from attending and voting at the EGM should you so wish.

References to time and dates in this circular are to Hong Kong time and dates.

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#### **DEFINITIONS**

The following expressions have the meanings set out below unless the context requires otherwise:

"Articles of Association" the articles of association of the Company, as amended, modified or

otherwise supplemented from time to time

"BEH" 北京能源集團有限責任公司 (Beijing Energy Holding Co., Ltd.)

(previously known as 北京能源投資(集團)有限公司 (Beijing Energy Investment Holding Co., Ltd.)), a limited liability company incorporated in the PRC and the controlling shareholder

of the Company

"Board" or "Board of Directors" the board of Directors of the Company

"Board of Supervisors" the board of Supervisors of the Company

"BSCOMC" 北京國有資本運營管理有限公司 (Beijing State-owned Capital

Operation and Management Co., Ltd.)

"Company" 北京京能清潔能源電力股份有限公司 (Beijing Jingneng Clean

Energy Co., Limited), a joint stock company incorporated in the PRC with limited liability, whose H shares are listed on the Hong

Kong Stock Exchange

"Director(s)" the director(s) of the Company

"EGM" the first extraordinary general meeting of 2023 of the Company to

be held at 9:30 a.m. on Tuesday, 29 August 2023 at Meeting Room 802, 8th Floor, No.6 Xibahe Road, Chaoyang District, Beijing, the

**PRC** 

"Hong Kong" the Hong Kong Special Administrative Region of the PRC

"Hong Kong Stock Exchange" The Stock Exchange of Hong Kong Limited

"Listing Rules" the Rules Governing the Listing of Securities on The Stock

Exchange of Hong Kong Limited, as amended, modified or

otherwise supplemented from time to time

"PRC" the People's Republic of China and for the purpose of this circular,

excluding Hong Kong, the Macau Special Administrative Region

and Taiwan

"SFO" the Securities and Futures Ordinance (Chapter 571 of the Laws of

Hong Kong), as amended, modified or otherwise supplemented

from time to time

#### **DEFINITIONS**

"Shareholder(s)"	the holder(s) of the ordinary share(s) of the Compan	y
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"Supervisor(s)" the supervisor(s) of the Company



## Beijing Jingneng Clean Energy Co., Limited 北京京能清潔能源電力股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 00579)

Executive Directors:

Mr. ZHANG Fengyang (Chairman) Mr. CHEN Dayu (General Manager)

Mr. GAO Yuming Mr. CAO Mansheng

Non-executive Directors:

Mr. ZHOU Jianyu Mr. SONG Zhiyong Ms. ZHANG Yi

Independent non-executive Directors:

Mr. HUANG Xiang Mr. CHAN Yin Tsung

Mr. XU Daping Ms. ZHAO Jie

Registered Office:

Room 118, 1 Ziguang East Road Badaling Economic Development Zone Yanqing District, Beijing the PRC

Principal Place of Business in Hong Kong: 31/F., Tower Two, Times Square 1 Matheson Street, Causeway Bay Hong Kong

9 August 2023

To the Shareholders

Dear Sir/Madam,

# PROPOSED RE-ELECTION AND ELECTION OF DIRECTORS IN THE FIFTH SESSION PROPOSED RE-ELECTION OF SHAREHOLDER REPRESENTATIVE SUPERVISORS IN THE FIFTH SESSION AND

#### NOTICE OF THE FIRST EXTRAORDINARY GENERAL MEETING OF 2023

#### INTRODUCTION

Reference is made to the announcement of the Company dated 25 July 2023 in relation to (i) the proposed re-election and election of Directors in the fifth session of the Board of Directors; and (ii) the proposed re-election of shareholder representative Supervisors in the fifth session of the Board of Supervisors.

The purpose of this circular is (a) to provide you with details regarding the proposed re-election and election of the Directors in the fifth session of the Board of Directors and the proposed re-election of the shareholder representative Supervisors in the fifth session of the Board of Supervisors; and (b) to provide the Shareholders with the notice of the EGM.

#### PROPOSED RE-ELECTION AND ELECTION OF DIRECTORS IN THE FIFTH SESSION

As at the date of this circular, the Board of Directors consists of eleven Directors, namely Mr. ZHANG Fengyang, Mr. CHEN Dayu, Mr. GAO Yuming and Mr. CAO Mansheng as executive Directors, Mr. ZHOU Jianyu, Mr. SONG Zhiyong and Ms. ZHANG Yi as non-executive Directors and Mr. HUANG Xiang, Mr. CHAN Yin Tsung, Mr. XU Daping and Ms. ZHAO Jie as independent non-executive Directors. Pursuant to the Articles of Association, a Director may be re-elected upon the expiry of his or her term.

The terms of all incumbent Directors have expired on 28 May 2023 and according to the Articles of Association, the incumbent Directors shall continue to diligently discharge their responsibilities as Directors in accordance with the laws, administrative regulations, departmental regulations and the Articles of Association till the formation of the next session of the Board of Directors. The Board of Directors proposed the nomination for the re-election of the Directors as follows:

- (i) Mr. ZHANG Fengyang and Mr. CHEN Dayu as candidates for executive Directors;
- (ii) Mr. ZHOU Jianyu, Mr. SONG Zhiyong and Ms. ZHANG Yi as candidates for non-executive Directors; and
- (iii) Ms. ZHAO Jie as candidate for independent non-executive Director.

The Board of Directors also proposed the following candidates to be newly elected by the Shareholders:

- (i) Mr. ZHANG Wei and Mr. LI Minghui as candidates for executive Directors; and
- (ii) Mr. WANG Hongxin, Mr. QIN Haiyan and Ms. HU Zhiying as candidates for independent non-executive Directors.

The above proposed re-election and election of the Directors will be submitted to the Shareholders for consideration and approval by way of ordinary resolutions at the EGM. If the above proposed re-election and election of the Directors is approved at the EGM, the terms of office of the candidates for Director will commence from the date on which the relevant resolutions being approved by the Shareholders at the EGM until the date of expiry of the term of the fifth session of the Board of Directors.

Mr. GAO Yuming, Mr. CAO Mansheng, Mr. HUANG Xiang, Mr. CHAN Yin Tsung and Mr. XU Daping will not participate in the re-election of Directors due to other work arrangements and will resign after conclusion of the EGM. Each of Mr. GAO Yuming, Mr. CAO Mansheng, Mr. HUANG Xiang, Mr. CHAN Yin Tsung and Mr. XU Daping has confirmed that he had no disagreement with the Board of Directors and there are no other matters in relation to his resignation that should be brought to the attention of the Shareholders. The Board of Directors extended sincere gratitude to them for their long-term contributions to the Company.

The biographical details of the above candidates for Director proposed for re-election and election are set out in Appendix I to this circular.

The Remuneration and Nomination Committee of the Board of Directors had identified candidates for independent non-executive Directors pursuant to criteria set out in the director nomination policy and the board diversity policy adopted by the Company. The Remuneration and Nomination Committee of the Board of Directors is also of the view that Ms. ZHAO Jie, Mr. WANG Hongxin, Mr. QIN Haiyan and Ms. HU Zhiying would bring to the Board of Directors their own perspectives, skills and experience of corporate operations and management, the potential for them to help enhance the operation efficiency of the Board of Directors as an independent non-executive Director, and their potential commitment to the business of the Company, as further described in their biographical details in Appendix I to this circular, which is also in line with the development strategy of the Company.

The Remuneration and Nomination Committee of the Board of Directors has also reviewed the structure and composition of the Board of Directors, the confirmations and disclosures given by the Directors, the qualifications, skills and experience, time commitment and contribution of the candidates for Director with reference to the nomination principles and criteria set out in the board diversity policy, director nomination policy and the corporate strategy of the Company.

Based on the board diversity policy adopted by the Company, the Remuneration and Nomination Committee considers that Ms. ZHAO Jie, Mr. WANG Hongxin, Mr. QIN Haiyan and Ms. HU Zhiying can contribute to the diversity of the Board of Directors in terms of culture, professional skills and qualifications, in particular, with their professional background in engineering, accounting and auditing and corporate management which enables them to provide valuable, independent and objective view to the Company's affairs. Each of the candidates for independent non-executive Directors has confirmed that he/she meets the independence criteria as set out in Rule 3.13 of the Listing Rules and the Board of Directors considers that the above-mentioned candidates for independent non-executive Directors are independent pursuant to the independence criteria set out in Rule 3.13 of the Listing Rules.

Save as disclosed in this circular, each of the candidates for Director: (i) has not held any other positions in the Company or its subsidiaries; (ii) has not held any other directorship in any public companies the securities of which are listed on any securities market in Hong Kong or overseas during the last three years; (iii) does not have any other major appointments and professional qualifications; (iv) does not have any relationship with any Directors, Supervisors, senior management or substantial or controlling Shareholders of the Company; and (v) does not have any interest in the shares of the Company which are within the meaning of Part XV of the SFO.

The Company will enter into a service contract with each of the above-mentioned candidates for Director in respect of their positions for a term of office of three years commencing from the date of approval by the Shareholders at the EGM till the date of the expiration of the term of office of the fifth session of the Board of Directors.

Mr. ZHANG Fengyang, Mr. CHEN Dayu, Mr. ZHANG Wei and Mr. LI Minghui will not receive any director's salary or fee from the Company during their term but will receive remuneration based on their management positions with the Company. Mr. ZHOU Jianyu, Mr. SONG Zhiyong and Ms. ZHANG Yi will not receive any director's salary or fee from the Company during their term. Independent non-executive

Directors who concurrently serve as the chairman of any special committees of the Board of Directors shall receive an annual emolument of RMB150,000 from the Company, and other independent non-executive Directors shall receive an annual emolument of RMB100,000 from the Company, which are determined with reference to their experience, duties, responsibilities and the Company's remuneration policy. The travel expenses incurred by the independent non-executive Directors to participate in the board meetings, general meetings and the relevant activities organized by the Board of Directors shall be borne by the Company. The Company will disclose the remuneration of Directors in its annual report each year.

Save as disclosed in this circular, there is no information in relation to each of the above-mentioned candidates for Director that needs to be disclosed pursuant to the requirements of Rule 13.51(2)(h) to (v) of the Listing Rules. Save as mentioned in this circular, there is no other matter in relation to the appointment of each of the candidates for Director that needs to be brought to the attention of the Shareholders.

### PROPOSED RE-ELECTION OF SHAREHOLDER REPRESENTATIVE SUPERVISORS IN THE FIFTH SESSION

As at the date of this circular, the Board of Supervisors consists of three Supervisors, namely Mr. WANG Xiangneng and Mr. SUN Li as shareholder representative Supervisors and Mr. HOU Bolong as employee representative Supervisor. Pursuant to the Articles of Association, a Supervisor may be re-elected upon the expiry of his or her term.

The terms of all incumbent Supervisors have expired on 28 May 2023 and according to the Articles of Association, the incumbent Supervisors shall continue to diligently discharge their responsibilities as Supervisors in accordance with the laws, administrative regulations and the Articles of Association till the formation of the next session of the Board of Supervisors. The Board of Supervisors proposed the nomination for the re-election of Mr. WANG Xiangneng and Mr. SUN Li as candidates for shareholder representative Supervisors.

The above proposed re-election of shareholder representative Supervisors will be submitted to the Shareholders for consideration and approval by way of ordinary resolutions at the EGM. If the above proposed re-election of shareholder representative Supervisors is approved at the EGM, the terms of office of the candidates for shareholder representative Supervisor will commence from the date on which the relevant resolutions being approved by the Shareholders at the EGM until the date of expiry of the term of the fifth session of the Board of Supervisors.

The biographical details of the above candidates for shareholder representative Supervisor proposed for reelection are set out in Appendix II to this circular.

Save as disclosed in this circular, each of the candidates for shareholder representative Supervisor: (i) has not held any other positions in the Company or its subsidiaries; (ii) has not held any other directorship in any public companies the securities of which are listed on any securities market in Hong Kong or overseas during the last three years; (iii) does not have any other major appointments and professional qualifications; (iv) does not have any relationship with any Directors, Supervisors, senior management or substantial or controlling Shareholders of the Company; and (v) does not have any interest in the shares of the Company which are within the meaning of Part XV of the SFO.

The Company will enter into a service contract with each of the above-mentioned candidates for shareholder representative Supervisor in respect of their positions for a term of office of three years commencing from the date of approval by the Shareholders at the EGM till the date of the expiration of the term of office of the fifth session of the Board of Supervisors. Mr. WANG Xiangneng and Mr. SUN Li will not receive any remuneration from the Company during their term as Supervisors.

Save as disclosed in this circular, there is no information in relation to each of the above-mentioned candidates for shareholder representative Supervisor that needs to be disclosed pursuant to the requirements of Rule 13.51(2)(h) to (v) of the Listing Rules. Save as mentioned in this circular, there is no other matter in relation to the appointment of each of the candidates for shareholder representative Supervisor that needs to be brought to the attention of the Shareholders.

In addition, an employee representative meeting of the Company will be held in due course to re-elect or elect the employee representative Supervisor, who will jointly form the fifth session of the Board of Supervisors with the shareholder representative Supervisors to be re-elected at the EGM. The appointment of the employee representative Supervisor is not subject to the approval of the Shareholders. The Company will update the Shareholders as and when appropriate.

#### The EGM

A notice convening the EGM to be held at Meeting Room 802, 8th Floor, No. 6 Xibahe Road, Chaoyang District, Beijing, the PRC on Tuesday, 29 August 2023 at 9:30 a.m. has been despatched to the Shareholders on 9 August 2023. A proxy form for use at the EGM has been despatched to the Shareholders on 9 August 2023 and was also published on the website of the Hong Kong Stock Exchange (http://www.hkexnews.hk).

Holders of H shares of the Company whose names appear on the register of members of the Company on the close of business on Wednesday, 23 August 2023 are entitled to attend the EGM and vote at the EGM. The share register for H shares of the Company will be closed from Thursday, 24 August 2023 to Tuesday, 29 August 2023 (both days inclusive), during which period no share transfer of H shares of the Company will be registered.

Whether or not you are able to attend the EGM, you are requested to complete and return the proxy form in accordance with the instructions printed thereon not less than 24 hours before the time fixed for holding the EGM or any adjournment thereof (as the case may be). Completion and return of the proxy form will not preclude you from attending the EGM and voting in person if you so wish.

#### VOTES TO BE TAKEN BY POLL

The resolutions to be proposed at the EGM will be voted by poll. No Shareholder is required to abstain from voting in respect of the resolutions proposed at the EGM.

#### RECOMMENDATIONS

The Directors (including the independent non-executive Directors) believe that the proposed re-election and election of Directors in the fifth session of the Board of Directors and the proposed re-election of shareholder representative Supervisors in the fifth session of the Board of Supervisors are in the interests of the Company and the Shareholders as a whole. Accordingly, the Directors recommend that the Shareholders vote in favour of relevant resolutions to be proposed at the EGM.

By Order of the Board

Beijing Jingneng Clean Energy Co., Limited

ZHANG Fengyang

Chairman

#### **Executive Directors**

Mr. ZHANG Fengyang (張鳳陽), aged 53, is the chairman of the Board of Directors, an executive Director and the chairman of the Strategy Committee and the Legal and Compliance Management Committee of the Board of Directors, Mr. Zhang served as an engineer and the deputy head of the design office of Beijing Survey and Design Research Institute (北京勘測設計研究院) from July 1994 to September 2000; the deputy head of the operation and development department, deputy chief design engineer and the party branch secretary of Beijing National Water Conservancy & Electric Power Engineering Co., Ltd. (北京國電水利電 力工程有限公司) from September 2000 to October 2003; the project manager of the electricity investment and construction department of Beijing International Power Development and Investment Corporation (北京 國際電力開發投資公司) from October 2003 to July 2004; the deputy general manager and party branch secretary of Beijing International Power New Energy Co., Ltd. (北京國際電力新能源有限公司) from July 2004 to April 2007; the general manager, party branch secretary and executive director of Beijing International Power New Energy Co., Ltd. from April 2007 to July 2009; the secretary of CPC Committee, general manager and executive director of Beijing Jingneng New Energy Co., Ltd. (北京京能新能源有限公 司) from July 2009 to November 2013; general manager of Beijing Jingneng New Energy Co., Ltd. from November 2013 to June 2018; the general manager of the Company from February 2018 to November 2020; and director of Beijing Jingneng International Power Co., Ltd. (北京京能國際能源股份有限公司) from November 2018 to March 2023. Mr. Zhang has been the director of Beijing Jingneng Clean Energy (Hong Kong) Limited (北京京能清潔能源電力股份(香港)有限公司) since July 2018; the secretary of CPC Committee of the Company and the executive Director since February 2018; and the chairman of the Board of Directors since November 2020. Mr. Zhang has been the vice president of the first council of the Power Generation Branch of Beijing Electric Power Industry Association (北京市電力行業協會發電分會) since June 2021.

Mr. Zhang graduated from the department of water conservancy engineering of Chengdu University of Science and Technology (成都科技大學) majoring in water conservancy and hydropower engineering construction and obtained a bachelor's degree in hydraulic and hydropower engineering. Mr. Zhang holds the senior engineer professional and technical qualification.

Mr. CHEN Dayu (陳大宇), aged 53, is an executive Director, the general manager and a member of the Strategy Committee of the Board of Directors. Mr. Chen served as a specialist engineer in the power production and operation department and power energy business department of Beijing Energy Investment Holding Co., Ltd. (北京能源投資(集團)有限公司) from December 2004 to April 2007; deputy general manager of Inner Mongolia Shangdu Power Generation Co., Ltd. (內蒙古上都發電有限責任公司) from April 2007 to May 2009; deputy general manager of Ningxia Jingneng Ningdong Electric Power Co., Ltd. (寧夏京能寧東發電有限責任公司) from May 2009 to September 2010; general manager of Beijing Jingneng Gao'antun Gas-fired Thermal Power Co., Ltd. (北京京能高安屯燃氣熱電有限責任公司) from September 2010 to November 2017; secretary of CPC Committee, executive director and general manager of Beijing Jingneng Gao'antun Gas-fired Thermal Power Co., Ltd. from November 2017 to January 2018; secretary of CPC Committee and executive director of Beijing Jingneng Gao'antun Gas-fired Thermal Power Co., Ltd. from December 2018 to May 2020; head of enterprise management division of BEH from February 2020 to November 2020; and chairman of the board

of Beijing Jingneng International Energy Technology Co., Ltd. from September 2021 to September 2022. Mr. Chen has been the deputy secretary of CPC Committee of the Company since October 2020, the general manager of the Company since November 2020 and an executive Director since February 2021.

Mr. Chen graduated from Department of Power Engineering of North China Electric Power University (華北 電力學院) in 1992, majoring in production process automation and obtained a bachelor's degree in engineering. He studied on-the-job in the Department of Electrical Engineering and Applied Electronic Technology of Tsinghua University (清華大學), majoring in electrical engineering and obtained a master's degree in engineering in January 2014. Mr. Chen holds the senior engineer professional and technical qualification.

Mr. ZHANG Wei (張偉), aged 55, is a deputy general manager of the Company, the secretary of the Board of Directors and the joint company secretary of the Company. He has more than 15 years of experience in finance and capital operation management. Mr. Zhang joined BEH in 2006. Mr. Zhang served as the director of the preparatory office of the finance company of Beijing Energy Investment Holding Co., Ltd. (北京能源 投資(集團)有限公司財務公司) and the general manager of BEH Shenyang Finance Co., Ltd. (京能集團瀋 陽財務有限公司) from January 2006 to May 2006; the general manager of BEH Finance Co., Ltd. (京能集 團財務有限公司) from May 2006 to May 2018 and the secretary of the party branch of the same company from March 2007 to May 2018; the head of the property rights and capital operation department of BEH from May 2018 to July 2022 and the head of the assets and capital management department of BEH from July 2022 to March 2023; the chairman of the supervisory committee of Beijing Jingneng Real Estate Co., Ltd. (京能置業股份有限公司) (a company listed on the Shanghai Stock Exchange with stock code of 600791) and BEH Finance Co., Ltd. (京能集團財務有限公司) from October 2018 to March 2023; a member of the investment decision-making committee of Chongqing Fudu Equity Investment Fund Partnership Enterprise (Limited Partnership) (重慶富都股權投資基金合夥企業(有限合夥)), a member of the investment advisory committee of Xiamen Saifu Equity Investment Partnership Enterprise (Limited Partnership) (廈門賽富股權投資合夥企業(有限合夥)), a member of the strategic advisory committee and an observer of the investment decision-making committee of Beijing Z-Park Fund Investment Center (Limited Partnership) (北京中關村併購母基金投資中心(有限合夥)), a member of the investment decisionmaking committee of Beijing Shunlong Investment Development Fund (Limited Partnership) (北京順隆投資 發展基金(有限合夥)), and a director of Beijing Shunlong Private Debt Investment Fund Management Co., Ltd. (北京順隆私募債券投資基金管理有限公司) from June 2020 to March 2023; a director of Beijing Jingneng Tongxin Investment Management Co., Ltd. (北京京能同鑫投資管理有限公司) from September 2021 to March 2023; and a director of Beijing Jingneng Financial Leasing Co., Ltd. (北京京能融資租賃有 限公司) from November 2021 to March 2023. He has been the deputy general manager of the Company since April 2023 and the secretary of the Board of Directors and the joint company secretary of the Company since June 2023.

Mr. Zhang graduated from the department of infrastructure economics of the Central Institute of Finance and Economics (中央財政金融學院) in July 1990, majoring in infrastructure finance and credit, and obtained a bachelor's degree in economics. Mr. Zhang holds the professional technical qualifications of senior economist and accountant.

Mr. LI Minghui (李明輝), aged 47, is a deputy general manager of the Company. He has more than 15 years of management experience in the electric power industry. Mr. Li served as the deputy general manager (in charge of the work) of Xilin Gol Jixiang Huaya Wind Power Generation Co., Ltd. (錫林郭勒吉相華亞風力發電有限責任公司) from July 2007 to September 2008; the deputy general manager of Inner Mongolia Wind Power Branch of Beijing Jingneng International Power Co., Ltd. (北京京能國際能源股份有限公司內蒙古風電分公司) from September 2008 to July 2009; the deputy general manager of Beijing Jingneng New Energy Co., Ltd. (北京京能新能源有限公司) from July 2009 to January 2018; the general manager of Beijing Jingfeng Thermal Power Co., Ltd. (北京京豐熱電有限責任公司) and Beijing Jingfeng Gas Power Generation Co., Ltd. (北京京豐燃氣發電有限公司) from January 2018 to June 2020; the deputy party secretary of Beijing Jingfeng Gas Power Generation Co., Ltd. (北京京豐燃氣發電有限公司) from March 2018 to June 2020; the provisional secretary of the party committee of Beijing Branch of the Company from June 2020 to November 2020 and then its secretary of the party committee from November 2020 to September 2022; and the executive director of Beijing Jingneng New Energy Co., Ltd. (北京京能新能源有限公司) from June 2020 to September 2022. He has been the deputy general manager of the Company since November 2022.

Mr. Li graduated from North China Electric Power University (華北電力大學) in July 1998 with a bachelor's degree in electric power system and automation. He studied on-the-job in Tsinghua University (清華大學) and obtained a master's degree in electrical engineering in January 2016. Mr. Li holds the senior engineer professional and technical qualification.

#### Non-executive Directors

Mr. ZHOU Jianyu (周建裕), aged 56, is a non-executive Director and a member of the Legal and Compliance Management Committee of the Board of Directors. Mr. Zhou served as a staff member of the fourth plant (the "Fourth Plant") of Beijing Coal Corporation (北京市煤炭總公司), the deputy director and then the director of the briquette workshop of the Fourth Plant, the assistant to the director of the Fourth Plant, the director of the seventh plant of Beijing Coal Corporation, and the director and deputy general manager of the first plant of Beijing Coal Corporation from June 1989 to October 2001. He successively served as the deputy general manager, a member of the standing committee of the CPC Committee, executive deputy general manager and a director of Beijing Jintai Hengye Co., Ltd. (北京金泰恒業有限責任 公司) from October 2001 to April 2010; the secretary of the CPC Committee and the chairman of the board of directors of Beijing Jintai Group Co., Ltd. (北京金泰集團有限公司) from April 2010 to September 2018; the deputy general manager of Beijing Jingmei Group Co., Ltd. (北京京煤集團有限責任公司) from September 2010 to October 2010; a member of the standing committee of the CPC Committee and deputy general manager of Beijing Jingmei Group Co., Ltd. from October 2010 to January 2018; the secretary of the CPC Committee and the chairman of the board of directors of Beijing Jingmei Group Co., Ltd. from January 2018 to September 2018; he presided over the work of the board of directors of Beijing Jingneng Real Estate Co., Ltd. (京能置業股份有限公司) (a company listed on the Shanghai Stock Exchange with stock code of 600791) from May 2018 to October 2018; and the secretary of the CPC Committee and the chairman of the board of directors of Beijing Jingneng Real Estate Co., Ltd. from October 2018 to February 2021. Since February 2021, he has been serving as a full-time investment director of BEH. He has been a supervisor of China Aluminum Ningxia Energy Group Co., Ltd. (中鋁寧夏能源集團有限公司) since March 2021; a supervisor of Beijing Jingtai Transportation Investment Operation Co., Ltd. (北京靜態交通投資運 營有限公司) since November 2021; a director of Beijing District Heating (Group) Co., Ltd. (北京市熱力集

團有限責任公司), Beijing Jingneng Thermal Development Co., Ltd. (北京京能熱力發展有限公司) and Beijing Jingneng Technology Co., Ltd. (北京京能科技有限公司) since June 2022; a non-executive Director of the Company since September 2022; and a director of Beijing Jingneng Power Co., Ltd. (北京京能電力股份有限公司) (a company listed on the Shanghai Stock Exchange with stock code: 600578) since December 2022.

Mr. Zhou graduated from China University of Mining and Technology (中國礦業大學), majoring in coal chemical industry, with a bachelor's degree in engineering in June 1989. In September 1998, he graduated from Renmin University of China (中國人民大學) of the on-the-job postgraduate study in business administration. In July 2013, he studied on-the-job in Peking University's (北京大學) senior management MBA program and obtained a master's degree in business administration. Mr. Zhou holds the senior economist professional and technical qualification and the senior engineer professional and technical qualification.

Mr. SONG Zhiyong (宋志勇), aged 33, is a non-executive Director and a member of the Audit Committee and the Strategy Committee of the Board of Directors. Mr. Song consecutively served as the business assistant, business head and business manager of the equity management department of Beijing State-owned Capital Operation Management Center (北京國有資本經營管理中心) from August 2016 to May 2021; and the business manager of the equity management department of BSCOMC from May 2021 to November 2021 (during the period from October 2020 to September 2021, he was seconded to Beijing Municipal Bureau of Finance (北京市財政局)). He has been serving as the business manager of the capital operation department of BSCOMC since November 2021 and a non-executive Director of the Company since March 2022.

Mr. Song graduated from the Law School of Tsinghua University with a master's degree in law in July 2016.

Ms. ZHANG Yi (張軼), aged 53, is a non-executive Director. Ms. Zhang has extensive work experience in investment management, risk control and compliance management. Ms. Zhang successively served as a cadre of the business department of the People's Insurance Company of China (中國人民保險公司), the deputy director and then the director of the bond division of the fund utilization department, and the manager of the bond business department of the investment management center of China Insurance Reinsurance Company (中保再保險有限公司) from August 1993 to February 2005; she successively served as the assistant general manager, deputy general manager and general manager of risk control and compliance department, general manager of general management department, and general manager of internal control and compliance risk management department of China Re Asset Management Co., Ltd. (中 再資產管理股份有限公司) from February 2005 to April 2015; the general manager of the asset management department of China Continent Property & Casualty Insurance Co., Ltd. (中國大地財產保險 股份有限公司) from May 2015 to January 2019; she successively served as the chief risk management executive officer, compliance officer, risk control director and general manager of risk control center of China Re Asset Management Co., Ltd. from January 2019 to November 2022. She has been serving as an executive director and the general manager of China Re Asset Management (Hong Kong) Co., Ltd. (中再資 產管理(香港)有限公司) since July 2022; and a non-executive Director of the Company and a non-executive director of CSSC (Hong Kong) Shipping Company Limited (中國船舶(香港)航運租賃有限公司)(a company listed on the Hong Kong Stock Exchange with stock code 03877) since September 2022.

Ms. Zhang graduated from Dongbei University of Finance and Economics (東北財經大學), majoring in international finance and obtained a bachelor's degree in economics in July 1993. Ms. Zhang holds the economist professional and technical qualification.

#### Independent non-executive Directors

Ms. ZHAO Jie (趙潔), aged 67, is an independent non-executive Director and a member of the Remuneration and Nomination Committee of the Board of Directors. Ms. Zhao successively held various positions in North China Electric Power Design Institute (華北電力設計院), including deputy chief of the electrical department, chief design engineer, deputy chief of the engineering department, deputy chief engineer, and vice president from March 1983 to August 1998. Ms. Zhao served as the vice president and professor-level senior engineer of Electric Power Planning & Engineering Institute (電力規劃設計總院) from September 1998 to November 2011, during which she concurrently served as the general manager of China Power Engineering Consulting Corporation (中國電力建設工程諮詢公司) from April 1999 to June 2003; the deputy general manager of China Power Engineering Consulting Group Co., Ltd (中國電力工程顧 問集團公司) from June 2003 to November 2011; and the deputy general manager of China Energy Engineering Group Co., Ltd. (中國能源建設集團有限公司) and the president of Electric Power Planning & Engineering Institute from November 2011 to July 2015. Ms. Zhao served as the deputy general manager of China Energy Engineering Corporation Limited (中國能源建設股份有限公司) (a company listed on the Hong Kong Stock Exchange with stock code 03996) from July 2015 to March 2017, and retired in March 2017. Ms. Zhao has been serving as an independent non-executive Director of the Company and the independent director of Beijing Jingneng Power Co., Ltd. (a company listed on the Shanghai Stock Exchange with stock code 600578) since June 2021.

Ms. Zhao graduated from the department of electricity of Tsinghua University Branch Campus majoring in electrical engineering in March 1983 and obtained a bachelor's degree.

Mr. WANG Hongxin (王洪信), aged 59, has more than 25 years of experience in corporate governance and equity and securities investment. He served as the secretary to the board of directors, director, deputy general manager and member of the party committee of Maoming Yongye (Group) Co., Ltd. (茂名永業(集 團)股份有限公司, currently known as Guangdong Highsun Group Co., Ltd. (廣東海印集團股份有限公司)) (a company listed on the Shenzhen Stock Exchange with stock code of 000861) from June 1998 to December 2003; an assistant to the general manager of China National Materials Development and Investment Corporation (中國物資開發投資總公司) from March 2004 to May 2005; an executive director and managing director of China Chengtong Development Group Co., Ltd. (中國誠通發展集團有限公司) (a company listed on the Hong Kong Stock Exchange with stock code of 00217) from May 2005 to June 2017; a director and deputy secretary of the party committee of China Chengtong Hong Kong Limited (中國誠通 香港有限公司) from October 2008 to December 2017; the general manager of Zhuhai Yunkang Tongsheng Equity Investment Fund Management Co., Ltd. (珠海雲康同盛股權投資基金管理有限公司) from January 2018 to July 2019; the deputy general manager and the general manager of Dali Pharmaceutical Co., Ltd. (大理藥業股份有限公司) (a company listed on the Shanghai Stock Exchange with stock code of 603963) from October 2019 to April 2021; and an executive director, chief executive officer, chairman of China region and chief investment officer of Zhong Ji Longevity Science Group Limited (中基長壽科學集團有限 公司) (a company listed on the Hong Kong Stock Exchange with stock code of 00767) from May 2021 to February 2022. Mr. Wang has been serving as the managing director of Shanghai Shunxingu Semiconductor

Technology Co., Ltd. (上海順心穀半導體科技有限公司) since August 2022 and the chairman and general manager of Wuhan Daotian Plasma Technology Co., Ltd. (武漢稻田等離子技術有限公司) since February 2023. He has been serving as a juror of the High Court of Hong Kong since April 2022.

Mr. Wang graduated from the department of Chinese Language and Literature of Jilin Normal University (吉林師範大學), majoring in Chinese Language and Literature and obtained a bachelor's degree in July 1986. He studied on-the-job in the Executive MBA (EMBA) program of Guanghua School of Management of Peking University and obtained a master's degree in July 2003. Mr. Wang holds qualification as securities analyst and fund manager.

Mr. QIN Haiyan (秦海岩), aged 53, has more than 19 years of experience in the field of renewable energies such as wind and solar energy as well as in the field of products inspection and testing. He served as an engineer at China Classification Society (中國船級社) from July 1994 to July 2003. He has been serving as the head of Beijing General Certification Center (北京鑒衡認證中心) since January 2004 and the secretary general of the Chinese Wind Energy Association under China Renewable Energy Society (中國可 再生能源學會風能專業委員會) since July 2004. He served as an independent director, a member of the strategic committee and the remuneration and assessment committee, and chairman of the nomination committee of CECEP Wind-Power Corporation (中節能風力發電股份有限公司) (a company listed on the Shanghai Stock Exchange with stock code of 601016) from June 2017 to July 2023. Mr. Qin has been serving as an independent director and a member of the strategic committee of Shenergy Company Limited (申能股份有限公司) (a company listed on the Shanghai Stock Exchange with stock code of 600642) since June 2020; an independent director and a member of the strategic committee, the nomination committee and the remuneration and assessment committee of Nyocor Co., Ltd. (金開新能源股份有限公司) (a company listed on the Shanghai Stock Exchange with stock code of 600821) since September 2020; and an independent non-executive director and a member of the nomination committee of China Datang Corporation Renewable Power Co., Limited (中國大唐集團新能源股份有限公司) (a company listed on the Hong Kong Stock Exchange with stock code of 01798) since June 2022.

Mr. Qin graduated from the Department of Power Mechanical Engineering (動力機械工程系) of Shanghai Jiao Tong University (上海交通大學) in July 1994, majoring in thermal power machinery and equipment (熱能動力機械與裝置專業), and obtained his bachelor's degree. He graduated from the School of Business of Renmin University of China (中國人民大學商學院) in July 2002, majoring in business administration, and obtained a master's degree. In October 2010, Mr. Qin was awarded with the second prize of the Chinese Mechanical Industry Science and Technology Award (中國機械工業科學技術獎二等獎).

Ms. HU Zhiying (胡志穎), aged 46, has more than 19 years of experience in financial management and accounting. Ms. Hu served as a lecturer at the School of Economics and Management of University of Science and Technology Beijing (北京科技大學) from April 2004 to June 2011. She concurrently served as an independent director and chairman of the audit committee of Sinosteel Tiancheng Environmental Protection Science & Technology Co., Ltd. (中鋼集團天澄環保科技股份有限公司) from July 2004 to October 2009. From January 2016 to January 2017, she served as a visiting scholar at University of Texas at Dallas in the United States (美國德州大學達拉斯分校). From January 2017 to July 2017, she served as an independent director of Zhejiang Yingfeng Technology Co., Ltd. (浙江迎豐科技股份有限公司) (a company listed on the Shanghai Stock Exchange with stock code 605055). She has been serving as an associate professor and a postgraduate tutor of the finance and accounting department of the School of Economics and

Management of University of Science and Technology Beijing since June 2011, a member of the Agricultural and Environmental Audit Professional Committee of the Beijing Audit Institute (北京審計學會農業與資源環境審計專業委員會) since November 2021 and the deputy chairman of the Financial Management Branch of the Beijing Construction Accounting Society (北京建設會計學會財務管理分會) since June 2023.

Ms. Hu graduated from Xiamen University (廈門大學) in July 1998, majoring in accounting and obtained a bachelor's degree. She obtained her master's degree in accounting in July 2001 and later obtained her Ph.D degree in accounting in July 2004 from Chinese Academy of Fiscal Sciences (中國財政科學研究院). Ms. Hu was elected as a leader in academic accounting by the Ministry of Finance (財政部學術類會計領軍人才) in 2017. She is a non-practicing member of the Chinese Institute of Certified Public Accountants.

Mr. WANG Xiangneng (王祥能), aged 59, is the chairman of the Board of Supervisors of the Company. Mr. Wang served as the accountant of the Infrastructure Office of the Administration of Institutional Affairs of the Chinese Academy of Social Sciences (中國社會科學院機關事務管理局基建處) from July 1986 to July 1988 (during which period, he volunteered to teach in Tangyin County, Henan as a member of the Central State-level Lecturer Team (中央國家機關講師團) from June 1987 to June 1988); accountant of the finance department of National Agriculture Investment Co. Ltd. (國家農業投資公司) from July 1988 to September 1994; business director of finance and accounting department of State Development and Investment Co., Ltd. (國家開發投資公司) from September 1994 to May 1997; vice president and chief accountant of the State Bureau of Surveying and Mapping China Testing and Audit Firm (國家測繪局中測 審計事務所) from May 1997 to December 1998; president and chief accountant of the State Bureau of Surveying and Mapping China Testing and Audit Firm (國家測繪局中測審計事務所) from December 1998 to September 1999; certified public accountant of Zhongchengxin Accounting Firm (中誠信會計師事務所) from September 1999 to March 2000; certified public accountant of Otdi Accounting Firm (奧特迪會計師事 務所) from March 2000 to October 2001; certified public accountant of Beijing Zhongguanghua Accounting Firm (北京中光華會計師事務所) from October 2001 to May 2002; manager of the finance department and manager of the planning and finance department of Beijing International Power Development and Investment Company (北京國際電力開發投資公司) from May 2002 to November 2004; manager of the finance department and manager of the planning and finance department of Beijing Energy Investment Holding Co., Ltd. (北京能源投資(集團)有限公司) from December 2004 to December 2009; chairman of the board of supervisors of Beijing Jingneng International Power Co., Ltd. (北京京能國際能源股份有限公 司) from July 2006 to March 2023 and its vice president and party committee member from December 2009 to June 2013; deputy general manager of Beijing Jingneng Thermal Power Co., Ltd. (北京京能熱電股份有 限公司) (currently known as Beijing Jingneng Power Co., Ltd. (北京京能電力股份有限公司) (a company listed on the Shanghai Stock Exchange with stock code: 600578)) from June 2013 to May 2018; vice chairman of the board of directors of Guohua Energy Co., Ltd. (國華能源有限公司) from November 2017 to June 2021; deputy general manager of Beijing Jintai Group Co., Ltd. (北京金泰集團有限公司) from May 2018 to September 2018; the chairman of the board of supervisors of Jingneng Electricity Logistic Services Co., Ltd. (京能電力後勤服務有限公司) from January 2019 to June 2021; and the chairman of the board of supervisors of Guohua Energy Co., Ltd. from June 2021 to February 2023.

He has been serving as a full-time investment director of BEH since September 2018; the chairman of the board of supervisors of Beijing Jingneng Energy Technology Research Co., Ltd. (北京京能能源技術研究有限責任公司) since December 2018; supervisor of Beijing Jingneng Tongxin Investment Management Co., Ltd. (北京京能同鑫投資管理有限公司) since May 2019; supervisor of the Company, Beijing Jingneng Power Co., Ltd. (北京京能電力股份有限公司) (a company listed on the Shanghai Stock Exchange with stock code: 600578) and Beijing Jingmei Group Co., Ltd. (北京京煤集團有限責任公司) since June 2019; supervisor of Jingneng Service Management Co., Ltd. (京能服務管理有限公司) since November 2019; chairman of the board of supervisors of Beijing Jingxi Ecological Culture & Tourism Investment Co., Ltd. (北京京西生態文旅投資有限公司) since July 2021; and chairman of the board of supervisors of Jingneng Service Management Co., Ltd. (京能服務管理有限公司) and Beijing Jingneng Financial Leasing Co., Ltd. (北京京能融資租賃有限公司) since November 2021.

Mr. Wang graduated from Department of Capital Construction Economics of Zhongnan University of Economics and Law (中南財經政法大學), majoring in capital construction finance and credit with a bachelor's degree in economics in July 1986. He graduated from the Advanced Course for Postgraduates

## APPENDIX II BIOGRAPHICAL DETAILS OF THE CANDIDATES FOR SHAREHOLDER REPRESENTATIVE SUPERVISOR OF THE FIFTH SESSION OF THE BOARD OF SUPERVISORS

majoring in Accounting in Capital University of Economics and Business (首都經濟貿易大學) in July 2004 and graduated from School of Software and Microelectronics of Peking University majoring in software engineering with a master's degree in engineering in January 2008.

Mr. SUN Li (孫力), aged 58, is a Supervisor of the Company. Mr. Sun served as the deputy director of the News Department of the General Office of the Ministry of Water Resources (水利部辦公廳新聞處) from August 1996 to December 1998; a cadre of the Office of Preparation for Water Resources Dispatch Building of the Ministry of Water Resources (水利部水利調度樓籌備處) from January 1999 to May 2002; and the head of general manager office of Beijing International Power Development and Investment Corporation (北 京國際電力開發投資公司) from May 2002 to December 2004. Mr. Sun also successively served as the head of the office of board of directors, director of human resources department, party branch secretary and head of the general manager office of Beijing Energy Investment Holding Co., Ltd. (北京能源投資(集團) 有限公司) from December 2004 to December 2014; the head of the general manager office, head of human resources department and deputy director of the organization department of the party committee of BEH from December 2014 to May 2018; the secretary of party committee and executive director of Beijing Yuanshen Energy Saving Technology Co., Ltd. (北京源深節能技術有限責任公司) from May 2018 to June 2020; and a director of Beijing Jingneng International Power Co., Ltd. (北京京能國際能源股份有限公司) from January 2022 to March 2023. Mr. Sun has been a full-time investment director of BEH since June 2020; a supervisor of Jingneng Xilinguole Energy Co., Ltd. (京能錫林郭勒能源有限公司) and a director of Beijing Haohua Energy Resource Co., Ltd. (北京昊華能源股份有限公司) (a company listed on the Shanghai Stock Exchange with stock code 601101) since July 2020; a Supervisor of the Company since September 2020: the chairman of the board of supervisors of Investment Beijing International Co., Ltd. (投 資北京國際有限公司) since November 2020; a director of BAIC Motor Corporation Limited (北京汽車股 份有限公司) (a company listed on the Hong Kong Stock Exchange with stock code 01958) since January 2021; a director of Jingneng Property Company Limited (京能置業股份有限公司) (a company listed on the Shanghai Stock Exchange with stock code of 600791) since May 2021; a director of Beijing Jingneng Financial Leasing Co., Ltd. (北京京能融資租賃有限公司) since November 2021; and a supervisor of Beijing District Heating (Group) Co., Ltd. (北京市熱力集團有限責任公司) and Beijing Jingneng Thermal Development Co., Ltd. (北京京能熱力發展有限公司) since January 2022.

Mr. Sun graduated from the Department of Journalism of Chinese People's Police University (中國人民警官大學) majoring in journalism and obtained a bachelor's degree of Arts in July 1988, and graduated from the School of Business Administration of Renmin University of China (中國人民大學) majoring in business administration and obtained a master's degree in business administration in June 2001.



# Beijing Jingneng Clean Energy Co., Limited 北京京能清潔能源電力股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability) (Stock Code: 00579)

#### NOTICE OF THE FIRST EXTRAORDINARY GENERAL MEETING OF 2023

**NOTICE IS HEREBY GIVEN** that an extraordinary general meeting (the "**EGM**") of Beijing Jingneng Clean Energy Co., Limited (the "**Company**") will be held at 9:30 a.m. on Tuesday, 29 August 2023 at Meeting Room 802, 8th Floor, No. 6 Xibahe Road, Chaoyang District, Beijing, the PRC, for the purposes of considering and, if thought fit, passing the following resolutions:

#### **ORDINARY RESOLUTIONS**

- 1. To consider and approve the proposed re-election of Mr. ZHANG Fengyang as an executive director of the board of directors of the Company (the "Board of Directors") in the fifth session;
- 2. To consider and approve the proposed re-election of Mr. CHEN Dayu as an executive director of the Board of Directors in the fifth session;
- 3. To consider and approve the proposed election of Mr. ZHANG Wei as an executive director of the Board of Directors in the fifth session;
- 4. To consider and approve the proposed election of Mr. LI Minghui as an executive director of the Board of Directors in the fifth session;
- 5. To consider and approve the proposed re-election of Mr. ZHOU Jianyu as a non-executive director of the Board of Directors in the fifth session;
- 6. To consider and approve the proposed re-election of Mr. SONG Zhiyong as a non-executive director of the Board of Directors in the fifth session;
- 7. To consider and approve the proposed re-election of Ms. ZHANG Yi as a non-executive director of the Board of Directors in the fifth session;
- 8. To consider and approve the proposed re-election of Ms. ZHAO Jie as an independent non-executive director of the Board of Directors in the fifth session;
- 9. To consider and approve the proposed election of Mr. WANG Hongxin as an independent non-executive director of the Board of Directors in the fifth session;

#### NOTICE OF THE FIRST EXTRAORDINARY GENERAL MEETING OF 2023

- 10. To consider and approve the proposed election of Mr. QIN Haiyan as an independent non-executive director of the Board of Directors in the fifth session;
- 11. To consider and approve the proposed election of Ms. HU Zhiying as an independent non-executive director of the Board of Directors in the fifth session;
- 12. To consider and approve the proposed re-election of Mr. WANG Xiangneng as a shareholder representative supervisor of the board of supervisors of the Company (the "Board of Supervisors") in the fifth session; and
- 13. To consider and approve the proposed re-election of Mr. SUN Li as a shareholder representative supervisor of the Board of Supervisors in the fifth session.

By Order of the Board

Beijing Jingneng Clean Energy Co., Limited

ZHANG Fengyang

Chairman

Beijing, the PRC 9 August 2023

As at the date of this notice, the executive directors of the Company are Mr. Zhang Fengyang, Mr. Chen Dayu, Mr. Gao Yuming and Mr. Cao Mansheng; the non-executive directors are Mr. Zhou Jianyu, Mr. Song Zhiyong and Ms. Zhang Yi; the independent non-executive directors are Mr. Huang Xiang, Mr. Chan Yin Tsung, Mr. Xu Daping and Ms. Zhao Jie.

Notes:

Details of the resolutions are set out in the circular of the Company dated 9 August 2023 (the "Circular"). Unless otherwise defined, capitalized terms shall have the same meanings as defined in the Circular.

#### 1. CLOSURE OF REGISTER FOR H SHARES, ELIGIBILITY FOR ATTENDING THE EGM

Holders of H shares of the Company are advised that the share register for H shares of the Company will be closed from Thursday, 24 August 2023 to Tuesday, 29 August 2023 (both days inclusive). The Shareholders whose names appear on the register of members of the Company on the close of business on Wednesday, 23 August 2023 are entitled to attend and vote at the EGM.

Holders of H shares of the Company who wish to attend the EGM but have not registered the transfer documents are required to deposit the transfer documents together with the relevant share certificates at the Company's H share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited, at Shops 1712–16, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong by no later than 4:30 p.m. on Wednesday, 23 August 2023 for registration.

#### NOTICE OF THE FIRST EXTRAORDINARY GENERAL MEETING OF 2023

#### 2. PROXY

Shareholders entitled to attend and vote at the EGM may appoint one or more proxies to attend and vote in their stand. A proxy needs not be a Shareholder of the Company.

The instrument appointing a proxy must be in writing under the hand of a Shareholder or his attorney duly authorized in writing. If the Shareholder is a corporate body, the proxy form must be either executed under its common seal or under the hand of its director(s) or duly authorized attorney(s). If the proxy form is signed by an attorney of the Shareholder, the power of attorney authorizing that attorney to sign or other authorization documents must be notarized.

For holders of H shares of the Company, the proxy form together with the power of attorney or other authorization document (if any) must be lodged at the Company's H share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong in person or by post not less than 24 hours before the time fixed for holding the EGM (i.e. by no later than 9:30 a.m. on Monday, 28 August 2023 or any adjournment thereof (as the case may be) in order to be valid. Shareholders can still attend and vote at the EGM upon completion and return of the proxy form.

### 3. ADDRESS AND TELEPHONE NUMBER OF THE COMPANY'S PRINCIPAL PLACE OF BUSINESS IN THE PRC

Address: 7/8F, No. 6 Xibahe Road,

Chaoyang District,

Beijing, the PRC

Telephone: (86 10) 8740 7010 / (86 10) 8740 7065

#### 4. PROCEDURES FOR VOTING AT THE EGM

Any vote of Shareholders at the EGM must be taken by poll.

#### 5. OTHER BUSINESS

Shareholders (in person or by proxy) attending the EGM are responsible for their own transportation and accommodation expenses. Shareholders or their proxies attending the EGM shall produce their identity documents.

**6.** References to time and dates in this notice are to Hong Kong time and dates.